

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES
2. AMENDMENT/MODIFICATION NO. PR-NC-03-10349/0002	3. EFFECTIVE DATE 10/09/03	4. REQUISITION/PURCHASE REQ. NO. PR-NC-03-10349	5. PROJECT NO. (If applicable)
6. ISSUED BY Environmental Protection Agency RTP Procurement Operations Division (D143-01) 4930 Old Page Road Research Triangle Park, NC 27709	CODE	7. ADMINISTERED BY (If other than item 6)	CODE
		Not Applicable.	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(✓)	9A. AMENDMENT OF SOLICITATION NO. PR-NC-03-10349
To All Offerors/Bidders.		✓	9B. DATED (SEE ITEM 11) 09/12/03
			10A. MODIFICATION OF CONTRACT/ORDER NO.
			10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☒ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(✓)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this amendment is to respond to technical questions submitted in response to solicitation no. PR-NC-03-10349

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

NSN 7540-01-152-8070

PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV 10-83)
Prescribed by GSA
FAR (48 CFR) 52.243

AMENDMENTS TO THE SOLICITATION

1. The Section B clause entitled "LEVEL OF EFFORT--COST REIMBURSEMENT TERM CONTRACT (EPAAR 1552.211-73) (APR 1984) DEVIATION" has been modified. The text is as follows:

(a) The Contractor shall perform all work and provide all required reports within the level of effort specified below. The Government will order 21,170 direct labor hours for the base period which represents the Government's best estimate of the level of effort required to fulfill these requirements.

(b) Direct labor includes personnel such as engineers, scientists, draftsmen, technicians, statisticians, and programmers and not support personnel such as company management, typists, and key punch operators even though such support personnel are normally treated as direct labor by the Contractor. The level of effort specified in paragraph (a) includes Contractor, subcontractor, and consultant labor hours.

(c) Under any circumstances, if the Government orders or the Contractor provides less than 90 percent of the level of effort specified for the base period or any optional period exercised, an equitable downward adjustment of the fixed fee, if any, for that period will be made. The Government may require the Contractor to provide additional effort up to 110 percent of the level of effort for any period until the estimated cost for that period has been reached. However, this additional effort shall not result in any increase in the fixed fee, if any. If this is a cost-plus-incentive-fee (CPIF) contract, the term "fee" in this paragraph means "base fee and incentive fee." If this is a cost-plus-award-fee (CPAF) contract, the term "fee" in this paragraph means "base fee and award fee."

(d) If the level of effort specified to be ordered during a given base or option period is not ordered during that period, that level of effort may not be accumulated and ordered during a subsequent period.

(e) These terms and conditions do not supersede the requirements of either the "Limitation of Cost" or "Limitation of Funds" clauses.

2. The attachment entitled "RESPONSES TO TECHNICAL QUESTIONS " has been added. The text is as follows:

Technical Questions.

1) In the Statement of Work (pages 1-7 through 1-9), item E is missing. Was an item inadvertently omitted?

Clarification for this questions was provided in amendment 1.

2) Is this a new contract requirement, or has the contract previously been awarded in past years? If so, who are the incumbent contractors?

This is a new requirement.

3) Could EPA provide a distribution or allocation of labor hours across activities A-G so we can propose and ensure appropriate levels of staff support in each area? Similarly, this can also be helpful in determining how to skew the lead/prime vs. subcontractors on the contract.

EPA's expectation is for the contractor to provide their best approach for the work to be performed as described within the statement of work.

4) All of the labor hour estimates relate to "professional" levels 1-4 (page L-22), yet there are "technical" job classes listed (page L-24). Can you clarify or provide the technical hour estimates?

The language in paragraph (c) is provided as a sample only and may or may not apply to this particular procurement. In this case the Technician classification does not apply to this procurement.

5) To clarify expectations, could EPA provide a comprehensive list of the job titles or areas of expertise it anticipates the contractor will provide?

We already have in page L-22 and L-23. EPA's expectation is for the contractor to provide their best approach for the work to be performed as described within the statement of work.

6) In order to ensure a high level of responsiveness in day-to-day management, ideally the contractor would attempt to assign personnel to the contract in a way that would directly support EPA's management structure. Could you describe the management structure? Is EPA's structure focused on program/topic areas (e.g. radon, asthma, etc.) or work areas (e.g. A-G)?

For this procurement EPA's structure is focused by topic areas which are listed on page 1-3 through 1-5 of 9.

7) In the evaluation point structure, 5 points is awarded for SDB utilization. How are these points awarded if the prime is (itself) an SDB?

The point assessment for "SDB participation" will be done in the manner in which it is outlined in page M-4. Based on the scenario stated above, the point assessment will depend on the percentage of work to be performed by the prime.

8) Can EPA extend the due date to end of October to allow for the extent of partnering discussions which must go on for this initiative? Based upon the fact that items A-G are unlikely to be serviced strictly by one company, time is needed to arrange for teaming and ensure best partnerships for the contract.

No, clarification for this question was provided in Amendment 1.

9) Will a bidders' list be posted? When?

We do not maintain a formal bidder's mailing list. However, a list of the Pre-Solicitation Conference attendees was released to all Pre-Solicitation Conference participants.

10) Must all subcontractors, in addition to the prime contractor, submit Quality Management Plans (QMP)?

The Quality Management Plan (QMP) will only be required from the prime.

11) Do the QMPs count against the 30 page limit for the Technical Approach?

No, it doesn't count as part of the 30 page limit.

12) Are signatures required for resumes?

Yes, the signature will serve as the certification of their availability to perform work under this procurement

13) Is the Project Employee confidentiality agreement provided at the time of the proposal or after the award?

The agreement is to be provided after award.

14) Does the 30-page limit apply to all 7 sections of the "written proposal" (L.11.I. on page L-5), or does it apply only to the Technical Approach section of the written proposal?

The page limitation applies to all 7 sections with the exclusions stated in page L-5.

15) There is a discrepancy for the base period level of effort. In SECTION B-I, "The Government will order 25,400 direct labor hours for the base period..." In SECTION H-8, LOE optional amount is 21,170. In SECTION L-16 (b), LOE base amount is 21,170 and optional amount is 25,000 for base period.

The correct level of effort for the base period is 21,170. See the revised clause on page 2 of 5 of this modification.

16) Section L.11.I.B. requires that the QMP be written in compliance with EPA document QA/R-2 Nov 1999 interim final. There are two documents that have been issued since that document 5360 A1 may 5th 2000, and EPA QA/R-2 final document March 2001. Should the QMP conform to either of these documents instead of the one cited in the solicitation

The QMP must conform to EPA QA/R-2 dated March 2001.

17) Instructions on the past performance information (including the questionnaire, and the summary table to go in the Technical Proposal) state that the past performance information must be provided for the prime, and all subcontractors with a value of \$500,000. Is that meant to a cost per year, or for the total life of the contract.

Total Life of the contract.

18) If it covers the total life of the contract, all of our team subcontractors and the SDB subcontractor identified will have to provide past performance information. If the answer is yes, they do have to provide it, can the detailed information go in an appendix, or will it be required to be in the 30 pages of the proposal. The information listed in a-1 (page L-19) of the RFP is quite lengthy, and if we have to include that in the proposal for all of our subcontractors will severely limit our ability to provide information either in this part of the technical proposal, or in others.

The past performance information can be provided in an appendix with a page limitation of no more than 4 pages per team subs and 6 pages for the prime.